



WS 0.2: 3rd "RESPONSE" project Steering Committee meeting - project coordination
combined by dissemination activities
at the ENFSI-DWG meeting, Bled, 9th-12th May, 2016

DOCUMENT TYPE :	Agenda	ISSUE DATE	24/04/2016
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RESPONSE SC meeting(s) and other events will take place in Golf Hotel, Bled, Slovenia.

RESPONSE SC and staff activities - agenda:

Monday, May 9th 2016

9:00-16:00 RESPONSE project Steering Committee meeting
Chair: Sonja Klemenc, National Forensic Laboratory (NFL), Ljubljana, Slovenia

16:00-17:00 RESPONSE project Steering Committee /DWG Steering Committee meeting
Chairs: Sonja Klemenc, National Forensic Laboratory (NFL), Ljubljana, Slovenia / Udo Zerell,
Bundeskriminalamt (BKA), Wiesbaden, Germany

Tuesday, May 10th 2016 (morning)

9:00-10:00 RESPONSE project /CLEN2SAND/EMCDDA representatives meeting

Tuesday May 10th 2016 (afternoon) – Thursday May 12th 2016, (morning

Dissemination and networking activities at ENFSI-DWG meeting.

Thursday, May 12th 2016

14:00 RESPONSE project SC debriefing meeting (in parallel session with business meeting)
Chair: Sonja Klemenc, National Forensic Laboratory (NFL), Slovenia



Monday, May 9th 2016:

1. Welcome and practical issues, discussion of the proposed agenda – S. Klemenc and all
2. Administrative issues
3. Project progress monitoring (WP action list checked, intermediate evaluation, adjustments, future activities - (all)
 - a. Midterm report (which covers period January – December 2015) sent to all partners
 - b. Updates on WPs from January 2016 (WP leaders)
4. Discussion of WP4 – FTIR database - tool, draft documents - guidelines (prepared in close cooperation with ENFSI DWG QA subcommittee) and proposals / T. Csesztregi and N. Meert and all
 - a. FT-IR ATR_Support_English_2016APR_12
 - b. IR_Library_Selection_Verification_Validation
 - c. Comments and proposals
5. Response project WEB site and public opened database – contributions from partners and networking with other projects/ Klemenc and all/
6. Dissemination activities – future/ proposals from all/
7. Material bank and sharing of samples - feedback from partners
8. Planning of the PROFILING workshop 2016 in Ljubljana (final arrangements)/FR and SI team (F. Besacier and S. Klemenc)
9. Cocaine profiling - a short presentation of what was done by SI profiling team followed by the comments from FR team (F. Besacier, L. Dojourdy) and planning of forthcoming activities /SI (T. Gostič, S. Klemenc, R. Koren) and FR profiling team (F. Besacier, L. Dojourdy)/
10. MDMA profiling – activities performed by SI team after the study visit in Lyon and planning of final evaluation visit /FR (F. Besacier and L. Dujourdy and SI (M. Janežič, K. Benčina)/
11. AOB



Tuesday, May 10th 2016 (morning)

12. RESPONSE project / CLEN2SAND/ EMCDDA representatives meeting - discussion of the abstract and presentation on NPSs from the "RESPONSE" project at the 6th Seminar of European Customs Chemists – 6 SECC - June 22th-24th 2016, Amsterdam/
13. Meeting with ENFSI-DWG SC

Thursday, May 12th 2016

14. Debriefing

Dr. Sonja Klemenc
RESPONSE
PROJECT MANAGER