

Guidelines for Submission of Papers to the Journal of Criminal Investigation and Criminology

Length of Contributions

1. **Original articles**, both original and review scientific articles, should contain from 7,000 to 9,000 words, comprising identical abstracts in Slovenian and English which are usually from 15 to 20 lines long and should be brief reviews of the article. Empirical articles should be structured according to the IMRAD standard.
2. Contributions in sections **Notes**, **From Practice** or **From Elsewhere** should not exceed 20,000 words.
3. **Book reviews** may not exceed 3,000 words.
4. The length of **other contributions** should be agreed upon with the editors.

Formatting guidelines

All cited sources must be included in the reference list and vice versa – all references must be cited at least once in the text. Citation in the text and references must be in accordance with the style of the Journal of Criminal Investigation and Criminology (see APA Manual, 7th Edition).

Examples of citation and references

Reference type	Reference in the literature	Citation in the text
Book (one author)	Newman, O. (1972). <i>Defensible space</i> . New York: Macmillan.	(Newman, 1972); Newman (1972) wrote...
Book (two authors)	Osterburg, J. W., & Ward, R. H. (2000). <i>Criminal investigation: A method for reconstruction the past</i> (3rd ed.). Cincinnati: Anderson Publishing.	Osterburg & Ward (2000); Osterburg & Ward (2000) wrote...
Book (three to five authors)	Smallbone, S., Marshall, W. L., & Wortley, R. (2009). <i>Preventing child sexual abuse, evidence, policy and practice</i> . Devon: Willan Publishing.	First citation: (Smallbone, Marshall, & Wortley, 2008); Smallbone, Marshall and Wortley (2008) wrote... Further citation:

		(Smallbone et al., 2008); Smallbone et al. (2008) wrote...
Book (six or more authors)	Cooper, L., Eagle, K., Howe, L., Reims, H., Robertson, A., Taylor, D. et al. (1982). <i>How to stay younger while growing older: Aging for all ages</i> . London: Macmillan.	(Cooper et al., 1982); Cooper et al. (1982) wrote...
Book (editor)	Meško, G., Fields, C. B., Lobnikar, B., & Sotlar, A. (Eds.). (2013). <i>Handbook on policing in Central and Eastern Europe</i> . New York: Springer.	First citation: (Meško, Fields, Lobnikar, & Sotlar, 2013); Meško, Fields, Lobnikar, & Sotlar (2013) wrote... Further citation: (Meško et al., 2013); Meško et al. (2013) wrote...
Book (no author/editor)	<i>Oxford essential world atlas</i> (3rd ed.). (1996). Oxford: Oxford University Press.	(Oxford essential world atlas, 1996)
Chapters in a book/proceedings	Kornhauser, P., & Gostiša Kornhauser, A. (2006). Nasilje nad otrokom v družini [Domestic violence upon children. In J. Balažic, & P. Kornhauser (Eds.), <i>Zloraba in nasilje v družini in družbi, XII. Spominsko srečanje akademika Janeza Milčinskega</i> [Domestic violence and violence in the society, XII. Memorial meeting for the academic Janez Milčinski] (pp. 83–97). Ljubljana: Inštitut za sodno medicino Medicinske fakultete.	(Kornhauser & Gostiša Kornhauser, 2006)
Annual report of the organisation	Uprava Republike Slovenije za izvrševanje kazenskih sankcij. (2019). <i>Letno poročilo 2018</i> [Annual report 2018]. Ljubljana: Ministrstvo za pravosodje.	(Uprava Republike Slovenije za izvrševanje kazenskih sankcij, 2019)
Thesis	Hacin, R. (2018). <i>Comparison of self-legitimacy of the prison staff and prisoner's perception of prison staff legitimacy</i> (Doctoral dissertation). Ljubljana: Fakulteta za varnostne vede.	(Hacin, 2018); Hacin (2018) wrote...
Journal articles (year only)	Taylor, M., Holland, G., & Quayle, E. (2001). Typology of pedophile picture collections. <i>The Police Journal</i> , 74, 97–107.	First citation: (Taylor, Holland, & Quayle, 2001); Taylor, Holland and Quayle (2001) wrote... Further citation: (Taylor et al., 2001); Taylor et al. (2001) wrote...
Journal articles (year	Spaseski, J. (2009). Private security as an integral part of the single security system. <i>Varstvoslovje</i> ,	(Spaseski, 2009);

and issue)	11(2), 305–315.	Spaseski (2009) wrote...
Encyclopaedia	Pittau, J. (1983). Meiji constitution. In <i>Kodansha encyclopedia of Japan</i> (Vol. 2) (pp. 1–3). Tokyo: Kodansha.	(Pittau, 1983); Pittau (1983) wrote...
Contribution in e conference proceedings (without pages)	Areh, I. (2014). Poskus rekonstrukcije uporabljenih zasliševalskih tehnik v Sloveniji [An attempt of reconstruction of interrogation techniques]. In B. Flander, I. Areh, & M. Modic (Eds.), <i>Zbornik prispevkov: 15. Slovenski dnevi Varstvoslovja</i> [Conference proceedings of the 15. Days of Criminal Justice and Security]. Ljubljana: Fakulteta za varnostne vede. Retrieved from https://www.fvv.um.si/dv2014/zbornik/Areh.pdf	(Areh, 2014); Areh (2014) wrote...
Contribution in e conference proceedings (without an editor)	Vačovnik, M. (2015). Namen reguliranja zasebnega varovanja [The purpose of regulating private security]. In <i>Učinkovitost državne regulative v panogi zasebnega varovanja: Zbornik prispevkov</i> [The effectiveness of state regulation in the private security] (pp. 18–26). Ljubljana: Zbornica za razvoj slovenskega zasebnega varovanja. Pridobljeno na https://www.zrszv.si/images/DSZV_2015_ZBORNIK_PRISPEVK	(Vačovnik, 2015); Vačovnik (2015) wrote...
Dictionary	<i>Slovar slovenskega knjižnega jezika</i> [Dictionary of Slovenian Literary language]. (1994). Ljubljana: DZS.	(Slovar slovenskega knjižnega jezika, 1994)
E-dictionary	Merriam-Webster (n. d.). <i>Merriam-Webster.com dictionary</i> . Retrieved from https://www.merriam-webster.com	(Merriam-Webster, n. d.)
Newspaper article	Petrovec, D. (16. 1. 2017). Vrhunska znanost in črn otrok [Top science and a black child]. <i>Dnevnik</i> , 67(12), 14.	(Petrovec, 2017); Petrovec (2017) wrote...
Newspaper article (without an author)	Pomisleki glede prodaje NLB [Concerns about NLB sales]. (30. 3. 2017). <i>Dnevnik</i> , 67(74), 3.	(Pomisleki glede prodaje NLB, 2017)
Article in an e-newspaper	Lovrec, V. (22. 3. 2017). Morilec je spregovoril o motive [Killer spoke about the motive]. <i>Večer</i> . Pridobljeno na http://www.Vecer.com/glavi-umorjenih-sezgal-v-peci-6252506	(Lovrec, 2017); Lovrec (2017) wrote...
Law	Zakon o izvrševanju kazenskih sankcij [Enforcement of Criminal Sanctions Act] (ZIKS-1-UPB1). (2006). <i>Official Gazette</i> , (110/06).	(Zakon o izvrševanju kazenskih sankcij, 2006)
Amendment to the law	Zakon o spremembah in dopolnitvah Zakona o izvrševanju kazenskih sankcij [Act Amending the Enforcement of Criminal Sanctions Act] (ZIKS-1B). (2015). <i>Official Gazette</i> , (54/15).	(Zakon o spremembah in dopolnitvah Zakona o izvrševanju kazenskih sankcij, 2015)
Judgement	Up-124/04, Ustavno sodišče Republike Slovenije [Constitutional court of the Republic of Slovenia] (2006). Retrieved from http://odlocitve.us-rs.si/sl/odlocitev/US26805	(Up-124/04)
Webpage of an organisation (without a year or date)	Uprava Republike Slovenije za izvrševanje kazenskih sankcij. (n. d.). <i>O Upravi za izvrševanje kazenskih sankcij</i> [About the Prison Administration]. Retrieved from https://www.gov.si/drzavni-organi/organi-v-sestavi/uprava-za-izvrsevanje-kazenskih-sankcij/o-upravi/	(Uprava Republike Slovenije za izvrševanje kazenskih sankcij, n. d.)
Webpage of an	Ministrstvo za notranje zadeve Republike Slovenije [MNZ RS]. (2017). <i>Svoboda, varnost in pravičnost</i> .	First citation:

organisation (with a date)	<i>Področje pravosodja in notranjih zadev v Evropski uniji</i> [Freedom, security and justice: The area of criminal justice and internal affairs in the European Union]. Retrieved from http://mnz.arhiv-spletisc.gov.si/si/o_ministrstvu/svoboda_varnost_in	(Ministrstvo za notranje zadeve Republike Slovenije [MNZ RS], 2017) Further citation: (MNZ RS, 2017)
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